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MINISTRY OF INVESTMENT, TRADE AND INDUSTRY
DEPARTMENT OF STANDARDS MALAYSIA

The Scheme for the Accreditation of Certification Bodies (The ACB Scheme)
ACB CIRCULAR 1/2023

**DEPARTMENT OF STANDARDS MALAYSIA (JSM)'S REQUIREMENTS FOR THE
MANAGEMENT OF ACCREDITATION TO CERTIFICATION OF PERSONS FOR
THE SCOPE OF BEAUTY SCIENCE**

1. Introduction

- 1.1 With the increasing reports of unqualified persons in the beauty industry conducting procedures outside of their scope, there is an urgent need for Department of Standards Malaysia (JSM) to review the requirements for the management of accreditation to certification of persons for the scope of beauty science.
- 1.2 This circular applies to all CBs accredited by JSM to ISO/IEC 17024 for the scope of beauty science.

2. Objective

This circular is aimed to notify all accredited CBs accredited by JSM to ISO/IEC 17024 for the scope of beauty science.

3. Requirements

- 3.1 ISO/IEC 17024, Clause 4.3.8 – Management of Impartiality

The balanced involvement of interested parties shall include a representative from the Ministry of Health, Malaysia (KKM) and the Ministry of Domestic Trade and Costs of Living (KPDN).

3.2 ISO/IEC 17024, Clause 5.2.2 – Structure of the certification body in relation to training

If education is used as pre-requisite, the education provider shall be a recognized by the Malaysian Qualifications Agency (MQA).

3.3 ISO/IEC 17024, Clause 7.2 – Public information

The certification body shall verify and provide information, publicly, without request, records of applicants and candidates, which shall include:

1. Name of applicant;
2. Organisation of applicant;
3. Scope of certification; and
4. Validity of certification.

3.4 ISO/IEC 17024, Clause 8.5 – Certification schemes

The certification body shall ensure that the certification scheme is reviewed and validated on an on-going, systematic basis by a committee which includes representatives from the Ministry of Health, Malaysia (KKM) and the Ministry of Domestic Trade and Costs of Living (KPDN).

3.5 ISO/IEC 17024, Clause 9.1.2 c) – Application Process

The Certification Body shall include a declaration by the certified person that the scope of confirmation of continuing satisfactory work and work experience records only cover non-invasive activities.

3.6 ISO/IEC 17024, Clause 9.7 – Use of certificates, logos and marks

The Certification Body shall only make claims regarding certification only with respect to the scope for which certification has been granted. If a certified person is found to be involved and made claims outside the scope of certification, the CB shall initiate suspension or withdrawal of certification.

3.7 ISO/IEC 17011, Clause 7.4

JSM reserves the right to include assessors or technical experts from relevant regulatory authorities in the assessment team.

4. Implementation

- a. Implementation of this circular takes immediate effect from the date of publication of this circular. A transition period up until 1 January 2024 is provided for the CB to take the necessary actions.
- b. Please contact the ACB Scheme Manager or the Director of Accreditation if you would like to seek further clarification.

5. Sanctions

- a. Failure for the CB to take necessary action in accordance to the requirements of this circular may result in either suspension or withdrawal of accreditation depending on the severity of the breach of this circular.

Approved by,

Director of Accreditation
Department of Standards Malaysia