



REQUIREMENTS FOR THE ACCREDITATION OF CERTIFICATION BODIES UNDER THE ANTI-BRIBERY MANAGEMENT SYSTEM (ABMS) SCHEME

Authority to Issue

Chief Commissioner
Malaysian Anti-Corruption Commission

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REQUIREMENTS FOR THE ACCREDITATION OF CERTIFICATION BODIES UNDER THE ANTI-BRIBERY MANAGEMENT SYSTEM (ABMS) CERTIFICATION SCHEME

1. Scope

- 1.1 This document sets the requirements for Certification Bodies seeking accreditation by Department of Standards Malaysia to certify organisations under the Anti-Bribery Management System (ABMS) Certification Scheme. Where MS ISO/IEC 17021-1 and ISO/IEC 17021-9 refers to management systems, it shall be read as a normative reference to ABMS Certification Scheme, with additional requirements as stated in this document. The certification standards to be used shall be the MS ISO 37001 and the Scheme Owner documents. The scope of certification shall be applicable to any organisation in demonstrating conformity to the requirement under the ABMS Certification Scheme.
- 1.2 The scheme owner of this certification scheme refers to Malaysian Anti-Corruption Commission (MACC).
- 1.3 The minimum requirements shall comply with the Scheme Owner requirements.

2. Normative references

- 2.1 MS ISO/IEC 17021-1 Conformity assessment- Requirements for bodies providing audit and certification of management systems – Part 1: Requirements
- 2.2 ISO/IEC 17021-9 Conformity assessment- Requirements for bodies providing audit and certification of management systems – Part 9: Competence Requirements for Auditing and Certification of ABMS
- 2.3 ABMS Certification Scheme documents and Standards.

3. Terms and definitions

All the requirements as stated in Clause 3 of MS ISO/IEC 17021-1 and ISO/IEC 17021-9 shall apply.

4. Principles

All the requirements as stated in Clause 4 of MS ISO/IEC 17021-1 shall apply.

5. General requirements

- 5.1 All the requirements as stated in Clause 5 of MS ISO/IEC 17021-1 and generic competence requirements in Clause 4 of ISO/IEC 17021-9 shall apply.
- 5.2 The Certification Body shall be a legal entity registered under the Companies Commission of Malaysia (CCM).

6. Structural requirements

All the requirements as stated in Clause 6 of MS ISO/IEC 17021-1 shall apply.

7. Resource Requirements

In addition to the requirements as stated in Clause 7 of ISO/IEC 17021-1 and Clause 5 and 6 of ISO/IEC 17021-9 the Certification Body shall comply with the following requirements:

7.a. Integrity Vetting (*Tapisan Keutuhan*)

- i) During application, the Certification Body shall submit the name of their auditors (permanent and contract) to Standards Malaysia for MACC's integrity vetting;
- ii) The Certification Body shall ensure that auditors undergo integrity vetting every three (3) years. It is the responsibility of the Certification Body to submit the name of their auditors to Standards Malaysia when the three (3) years are due;
- iii) The Certification Body shall inform Standards Malaysia of any changes in their auditors. The Certification Body shall also ensure that all new auditors have undergone integrity vetting prior to ABMS auditing for the Certification Body.

7.b. Training/Course for Auditor of Certification Body

- i) The auditors shall attend in-class training in Malaysia Anti-Corruption Academy (MACA) which the training includes the introduction of MS ISO: 37001 Anti-Bribery Management System, Malaysian Anti-Corruption Commission Act 2009, Penal Code, Criminal Procedure Code, Anti-Money Laundering, Anti-Terrorism Financing and Proceeds of Unlawful Activities Act 2001 (AMLATFPUAA), case studies, internal control and Corruption Risk Management (CRM) etc.

- ii) The auditors shall attend any training conducted by Malaysian Anti-Corruption Commission (MACC) if there is any new development of the mentioned areas.
- iii) During extraordinary circumstances, MACC or MACA may decide to conduct the trainings online.

8. Information requirements

- 8.1 All the requirements as stated in Clause 8 of MS ISO/IEC 17021-1 shall comply.
- 8.2 Once the Certification Body is accredited by the Department of Standards Malaysia, the Certification Body shall comply with the requirements of ACB document for the usage of the accreditation symbol of the Department of Standards Malaysia. The symbol and logo of Scheme Owner **shall not** be used by a Certification Body without the prior approval of the Scheme Owner.

9. Process Requirements

- 9.1 All the requirements as stated in Clause 9 of MS ISO/IEC 17021-1 shall apply.
- 9.2 Certification Body shall email the Scheme Owner via j1@sprm.gov.my informing of their intention to apply for accreditation. Application for accreditation shall be made to Department of Standards Malaysia (Standards Malaysia). Award of Accreditation is the sole rights and responsibility of Standards Malaysia.

10. Management System Requirements

All the requirements as stated in Clause 10 of MS ISO/IEC 17021-1 shall apply.