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SAMM Laboratories and Assessors
MIBAS Inspection Bodies and Assessors
MyPTP Proficiency Testing Providers and Assessors
ACB Certification Bodies and Assessors
PHLAS Laboratories and Assessors
MyV&V Validation and Verification Bodies and Assessors
Accreditation Officers



MINISTRY OF INVESTMENT, TRADE AND INDUSTRY
DEPARTMENT OF STANDARDS MALAYSIA

ACCREDITATION CIRCULAR 2/2023

IMPLEMENTATION OF NEW ACCREDITATION POLICIES

1 INTRODUCTION

New Accreditation Policies (AP) were established and harmonised based on the existing SAMM, MIBAS, MyPTP and ACB policies which are applicable to all accreditation schemes offered by the Department of Standards Malaysia (JSM). The requirements in these AP series (as in **Clause 3.1**) are also aligned with the relevant standards, international requirements and guidelines.

2 OBJECTIVE

This circular aims to inform conformity assessment bodies (CABs) on the implementation of new AP series by all applicants and accredited CABs.

3 IMPLEMENTATION OF AP SERIES

3.1 All applicants and accredited CABs shall comply with the relevant requirements stipulated in the AP series from the effective date as follows:

AP no.	Title	Status	Effective date
AP 1	Policy on the Use of Accreditation Symbol and Reference to Accreditation	Issue 2, 29 August 2023	01 January 2025

AP no.	Title	Status	Effective date
AP 3	Policy for the Accreditation of Branches or Sites of Conformity Assessment Bodies	Issue 2, 29 August 2023	01 January 2024
AP 4	Policy on the Requirements for Key Personnel of Conformity Assessment Bodies	Issue 2, 29 August 2023	01 January 2024
AP 6	Policy for Participation in Proficiency Testing Activities	Issue 2, 29 August 2023	01 January 2024
AP 7	Policy on Grading of Assessment Findings	Issue 2, 29 August 2023	To be confirmed (after implementation of new e-Accreditation system)

3.2 These AP series supersede the relevant accreditation criteria documents as in **Annex 1**.

3.3 All AP series are available and may be downloaded from our website:

www.jsm.gov.my > Accreditation > Resources > General > Accreditation Policies (AP) > download (PDF).

Approved by:

Director of Accreditation

Date: 06 September 2023

Annex 1

Accreditation Policy documents supersede the accreditation criteria documents as follows:

New AP	Superseded Accreditation Criteria Documents
<p>Accreditation Policy 1 (AP 1) - Policy on the Use of Accreditation Symbol and Reference to Accreditation Issue 2, 29 August 2023</p>	<p>Accreditation Policy 1 (AP 1) - Policy on the Use of Accreditation Symbol and Reference to Accreditation. Issue 1, 1 July 2020</p>
<p>Accreditation Policy 3 (AP 3) - Policy for the Accreditation of Branches or Sites of Conformity Assessment Bodies Issue 2, 29 August 2023</p>	<p>Accreditation Policy 3 (AP 3) - Policy for the Accreditation of Branches or Sites of Conformity Assessment Bodies. Issue 1, 20 June 2023</p> <p><u>The following documents have been superseded by the above AP 3:</u></p> <ul style="list-style-type: none"> a) SAMM Circular 1/2018 - Requirements for the Accreditation of Branch and Satellite Laboratories. b) SAMM Policy 8 (SP 8) - Requirements and Procedures for the Accreditation of Site Calibration and Testing Laboratories. Issue 2, 28 Feb 2007 (Amd.1, 11 August 2014) c) MIBAS Policy 4 (MP 4) - Policy on Multi-location. Issue 1, 12 Jan 2010 (Amd.2, 12 July 2018)
<p>Accreditation Policy 4 (AP 4) - Policy on the Requirements for Key Personnel of Conformity Assessment Bodies Issue 2, 29 August 2023</p>	<p>Accreditation Policy 4 (AP 4) - Policy on the Requirements for Key Personnel of Conformity Assessment Bodies. Issue 1, 20 June 2023</p> <p><u>The following documents have been superseded by the above AP 4:</u></p> <ul style="list-style-type: none"> a) SAMM Policy 6 (SP 6) - Requirements for Approved Signatory. Issue 4, 30 August 2008 (Amd.3, 28 April 2022) b) *Clause 3.12 - Approved Signatory of MIBAS Policy 1 (MP1) - Terms and Conditions Governing Malaysia Inspection Bodies Accreditation Scheme. Issue 3, 19 September 2018. <p>*Note: MP 1 is still applicable except for the requirements of Clause 3.12 were superseded and now addressed in the new AP4.</p>

New AP	Superseded Accreditation Criteria Documents
	c) ACB Circular 2/2021 - Standards Malaysia Requirements for the Management of Food Safety Assurance Programmes by Certification Bodies.
Accreditation Policy 6 (AP 6) - Policy for Participation in Proficiency Testing Activities Issue 2, 29 August 2023	Accreditation Policy 6 (AP 6) - Policy for Participation in Proficiency Testing Activities. Issue 1, 20 June 2023 <u>This document has been superseded by the above AP 6:</u> SAMM Policy 4 (SP 4) - Policy for Participation in Proficiency Testing Activities. Issue 3, 1 October 2013 (Amd.2, 27 October 2022)
Accreditation Policy 7 (AP 7) - Policy on Grading of Assessment Findings Issue 2, 29 August 2023	Accreditation Policy 7 (AP 7) - Policy on Grading of Assessment Findings. Issue 1, 20 June 2023 <u>The following documents have been superseded by the above AP 7:</u> a) SAMM Policy 10 (SP 10) - Grading of Non-Conformities. Issue 2, 28 February 2007 (Amd.3, 5 July 2018) b) MyPTP Policy 3 (PP3) - Grading of Non-Conformities Issue 2, 8 October 2019 c) MIBAS Policy 3 (MP 3) - Policy on grading non-conformities. Issue 2, 28 February 2007 (Amd.2, 12 July 2018) d) *Clause 9 - Findings of ACB 7 - The Conduct of Accreditation Assessments Issue 7, 8 October 2019 *Note: ACB 7 is still applicable except for the requirements of Clause 9 were superseded and now addressed in the new AP 7.