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Department of Standards Malaysia
ACCREDITATION CIRCULAR 3/2021

**IMPLEMENTATION OF ACCREDITATION AGREEMENT BETWEEN THE
GOVERNMENT OF MALAYSIA AND CONFORMITY ASSESSMENT BODIES ON
THE PROVISION OF ACCREDITATION SERVICES**

A. Introduction and scope

1. Department of Standards Malaysia (Standards Malaysia) as part of compliance with the requirements of ISO/IEC 17011:2017 – Conformity Assessment – Requirements for Accreditation Bodies Accrediting Conformity Assessment Bodies has updated its processes which includes enhancing the existing Undertaking to Comply with the Department Of Standards Malaysia (Standards Malaysia) Terms and Conditions Governing the SAMM / ACB / MIBAS / MyPTP Scheme.
2. This circular is to provide accredited/applicant Conformity Assessment Bodies (CABs) on the implementation of the Accreditation Agreement between the Government of Malaysia and CAB on Provision of Accreditation Services (Accreditation Agreement);
3. This circular is only applicable to Non-governmental CABs. If a Governmental CAB receives this circular, please notify the contact persons as in clause E.

B. Implementation

1. The Accreditation Agreement will be emailed to every non-governmental CAB.

2. CABs are provided three (3) months from the date of issuance of this circular to download and return the duly signed Accreditation Agreement. Failure to return the duly signed Accreditation Agreement within the stipulated timeframe may lead to suspension of your accreditation.
3. The CABs are required to fill in the agreement per Accreditation Number (e.g. SAMM 123, MIBAS 456, MyPTP 789). For CABs under the ACB Scheme, the CABs are only required to sign one (1) Accreditation Agreement.
4. The guidelines for the implementation of the Accreditation Agreement is as per Annex 1.

C. Amendments to the Agreement

All clauses within this agreement are non-negotiable.

D. Implementation Date

This circular is effective immediately from the date of publication.

E. Enquiries

Should you have any enquiries with regards to the Accreditation Agreement, please kindly contact the following:

1. For SAMM Calibration Testing - Cik Nurul Atilia binti Kamarudin – atilia@jsm.gov.my or 03-8008 2785
2. For ACB – Cik Nurhadirah binti Adnan - nurhadirah@jsm.gov.my or 03-8008 2789;
3. For SAMM Medical Testing – Puan Nur Fatin Abd Hamid - nur_fatin@jsm.gov.my or 03-8008 2830
4. For MIBAS or MyPTP - Nur Shafiqah Umaira Bt Mairose – umaira@jsm.gov.my or 03-8008 2830

Approved by,

Director of Accreditation
For the Director General
Department of Standards Malaysia

Date: 1 April 2021

**PROCEDURE FOR IMPLEMENTATION OF ACCREDITATION
AGREEMENT/UNDERTAKING**

