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SAMM Laboratories and Assessors
Accreditation Officers



MINISTRY OF INVESTMENT, TRADE AND INDUSTRY
DEPARTMENT OF STANDARDS MALAYSIA

SAMM CIRCULAR 1/2024

**POLICY ON SKIM AKREDITASI MAKMAL MALAYSIA (SAMM)
MANAGEMENT OF LABORATORY ASSESSMENTS BY REGION**

1 Introduction and scope

- 1.1 This circular describes the Department of Standards Malaysia's (JSM) policy and procedures on the management of accreditation activities for laboratories located in the assigned region.
- 1.2 This circular is only applicable to SAMM testing and/or calibration laboratory and supersedes SAMM Circular 4/2021 - Management of Assessments for Laboratories Located in Sabah, Labuan and Sarawak.

2 Management of SAMM Laboratory Assessments

2.1 Accredited Laboratory

2.1.1 Beginning on 1st August 2024, JSM's officers will coordinate the arrangement of assessment, including the planning and confirmation of assessment dates, the selection and formation of assessment teams for all accredited SAMM laboratories, based on assigned regions as follows:

No.	Region	Location of laboratories	Officer in-charge
i.	Northern	Perlis, Kedah, Pulau Pinang and Perak	Ms. Siti Rohaya Omar Tel: +603-80082818 Email: sitirhy@jsm.gov.my

No.	Region	Location of laboratories	Officer in-charge
ii.	East Coast	Kelantan, Terengganu and Pahang	Ms. Noraidah Subakin Tel: +603-80082763 Email: noraidah@jmm.gov.my
iii.	Southern	Johor and Melaka	Mr. Mohamad Hafanizam Hassan Tel: +603-80082795 Email: hafanizam@jmm.gov.my
iv.	Sabah	Sabah	Mr. Ainol Azizul Rosli Tel: +603-8008 2838 Email: ainol@jmm.gov.my
v.	Sarawak	Sarawak	Ms. Wong Fei Ting Tel: +603-8008 2841 Email: wongft@jmm.gov.my
vi.	Labuan	Labuan	Mr. Syed Ridhwan Syed Arif Shah Tel: +603-80082824 Email: syedridhwan@jmm.gov.my

2.1.2 The arrangement of assessments for accredited laboratories located at **Kuala Lumpur, Putrajaya, Selangor and Negeri Sembilan**, will still be managed by the assigned Team Leader.

2.2 Applicant Laboratories

2.2.1 The assessment arrangement for applicant laboratories will still be managed by the assigned Team Leader. Upon award of accreditation, the arrangement of assessments shall be as per clause 2.1 above.

3 Implementation Date

This circular will be effective from **1st August 2024** and will be implemented from the laboratory's next scheduled assessment i.e., surveillance or reassessment, whichever comes first.

Approved by,

**Director of Accreditation
For the Director General
Department of Standards Malaysia**