

Circulated to:

SAMM Laboratories and Assessors
Accreditation Officers



MINISTRY OF INVESTMENT, TRADE AND INDUSTRY
DEPARTMENT OF STANDARDS MALAYSIA

SAMM CIRCULAR 4/2023

**POLICY ON SKIM AKREDITASI MAKMAL MALAYSIA (SAMM)
MANAGEMENT OF SAMM ACCREDITATION SCOPE FOR
TESTING LABORATORIES**

1 Introduction and scope

This circular aims to inform applicants and accredited SAMM laboratories on the requirements for the test methods specified in the schedule of accreditation issued by JSM.

2 Test Methods specified in the SAMM accredited scope

- 2.1 Based on current practice, JSM requires laboratories to specify the year and version of the test methods in the SAMM accredited scope.
- 2.2 Effective **1st January 2024**, Department of Standards Malaysia (JSM) **will no longer make it mandatory** to specify publication year of the test methods in the SAMM accredited scope. However, for undated test methods, the latest edition of the test methods (including any amendments) applies.
- 2.3 The laboratory shall review, conduct gap analysis / verification and maintain record of any change and/or revision of test methods specified in the SAMM accredited scope.
- 2.4 For those laboratories who maintain the revision/version and year in their test method and if there is a need to revise the test methods as specified in the SAMM

accredited scope, the laboratory is required to inform JSM for a verification assessment.

2.5 In accordance to the requirement of Clause 7.2.1.3 of MS ISO/IEC 17025:2017

“The laboratory shall ensure that it uses the latest valid version of a method unless it is not appropriate or possible to do so. When necessary, the application of the method shall be supplemented with additional details to ensure consistent application.”

Therefore, it is the laboratory obligation to ensure that the methods used in its laboratory activities are the latest valid version.

2.6 If the laboratory does not use a method with the latest valid version due to certain obligations, the laboratory shall retain records with valid justification (e.g. technical regulations, customer requirements). The JSM assessment team will verify during assessment and the version or year of publication of this method shall be specified accordingly in the SAMM accredited scope.

2.7 The laboratory is required to keep all relevant records which will be assessed and verified during the assessment. Then, the SAMM accredited scope will be updated after the assessment is completed.

3 Implementation Date

This circular will be effective from 1st January 2024 and will be implemented during the laboratory’s next scheduled assessment i.e., surveillance or reassessment, whichever comes first.

Approved by,

**Director of Accreditation
For the Director General
Department of Standards Malaysia**